

BOARD OF HOSPITAL COMMISSIONERS

August 25, 2020

Those in attendance were Hospital Commissioners Scott Hilburn (teleconference), Gayle Weston (teleconference), and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO; Rick Smith, Mason Health CFO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMIO (teleconference); Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant.

Don Wilson called the regular meeting of the Board of Commissioners to order at 8:01 a.m.

It was moved, seconded and voted to approve the August 11, 2020 minutes.

Commissioner's Committee Report & Calendar

Gayle Weston attended board meeting on August 11th by ZOOM, August 18th Retirement Committee, August 19th Finance Committee and August 21st AHA webinar.

Scott Hilburn attended the board meeting on August 11th by ZOOM, August 12th presented for Kiwanis, August 18th attended QIC, August 20th marketing meeting and August 24th pre meeting with Eric Moll.

Don Wilson attended the board meeting on August 11th by ZOOM, and August 20th pre-meeting with Eric Moll.

Consent Agenda

It was moved, seconded and voted to approve the consent agenda for August 25, 2020.

Public Comments – None

Legal Counsel – None

Administrator's Report

Eric Moll recognized yesterday was Shelly Dunnington's 21st Anniversary with Mason Health.

Eric Moll shared the tragic news of one of our beloved providers Dr. John Hautala. Eric Moll expressed how impressed he is with his staff's leadership, as well as the Medical Staff Leadership helping with communication and facilitating the needs of our staff. Dr. Roscoe and Dr. Mower both have been integral in reaching out to Mason Health providers helping them through this tragic situation. Dr. Hautala will be missed.

Eric Moll shared that at the Medical Staff Meeting in August a Physician Wellness Committee was approved.

Eric Moll provided an OOA update.

Eric Moll presented 2020 budget amendment to increase to the 2020 Capital Budget in the amount of \$28,606 plus an increase to the 2020 Operating Expense Budget (minor equipment .480000) in the amount of \$17,764 for additional surgical instrumentation and equipment necessary to support

Administrator's Report (continued)

expanded orthopedic service line provider contract. The combined amount requested for approval is \$46,369.

It was moved, seconded and voted to increase to the 2020 Capital Budget in the amount of \$28,606 plus an increase to the 2020 Operating Expense Budget (minor equipment .480000) in the amount of \$17,764 for additional surgical instrumentation and equipment for combined amount requested for approval is \$46,369.

Monthly Reports –

- a. Financials – Rick Smith provided the board financial statements for the period ended July 31, 2020.

Old Business

- a. Covid Update – Dean Gushee shared that the COVID tent moved on Monday, August 24th and is up and running. The total number of positives and patients in hospital are both declining and feeling that the masking is really working.
- b. Master Planning - Lois Broadway joined our meeting to present the Mason Health Master Plan. Eric thanked Lois Broadway and her staff at TGBa for their work along with Brent Wilcox and OOA staff. Lois Broadway acknowledge Terri Martin as well who was involved with all interviews and updated the data along the way.
- c. JTS Engagement Results & Budget Amendment – Brad Becker presented the JTS engagement results. Don Wilson asked if Brad thought the travel cost of \$64,696 was high. – Brad did not and shared this was expense from 2019 also and initially they had to be onsite to help with cross training.

Brad Becker recommended to the board to approve an increase to the 2020 annual operating expense budget in the amount of \$119,000 to continue to engage contractors to assist Mason Health with charge capture, coding, and coding supervision within the revenue cycle; resulting in ongoing maintenance of our cash/revenue stream.

It was moved, seconded and voted to approve to increase the 2020 annual operating budget in the amount of \$119,000 to continue to engage contractors to assist Mason Health with charge capture, coding, and coding supervision within the revenue cycle.

New Business - None

Administration Roundtable

Rick Smith shared we will be hiring for the position of Director of Supply Change, which will replace Merry Antrim as she is retiring.

Part of our Domain NW is to look at the financial side which is multi-view financial system. We are in pre-contracting due diligence and currently doing reference checks. It would replace Meditech.

Administration Roundtable (continued)

Hoping to complete contracting by mid to end of September. The combined cost should be less than what we are currently paying with our current vendors.

Dr. Gushee shared about support around Provider Wellness. Encourage to read the articles that were provided by Dr. Mower in her email.

Mark Batty gave kudos to Keith Geary, Doug Darling and Jason Pearson for putting up the tent last Saturday. We had some damage to one of our Olympic Physicians buildings last Thursday night, again Maintenance Department did a wonderful job. We had to move a few providers due to the damage until the windows are fixed.

OOA integration has worked really hard with their operation to set up a clinic.

Also, working with RN to triage walk in clinic patients to see if they should be seen in the walk-in clinic or emergency department. This is a pilot for 60 days.

Commissioners' Comments/Meeting evaluation:

Like the expanded notes, the agenda looks good, the master planning presentation went well.

All and all a good meeting.

Like the discussion around the master planning. Like how we rallied together as a family during a tragic time.

Like the

Adjourned at 11:03 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____