

## **BOARD OF HOSPITAL COMMISSIONERS**

**November 10, 2020**

Those in attendance were Hospital Commissioners Scott Hilburn (teleconference), Gayle Weston (teleconference), and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO; Rick Smith, Mason Health CFO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMO (teleconference); Melissa Strong, Mason Health CNO (teleconference) Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant.

Don Wilson called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

**It was moved, seconded and voted to approve the October 27, 2020 minutes as presented.**

### **Commissioner's Committee Report & Calendar**

Gayle Weston attended the following meetings: BOHC by Zoom on October 27<sup>th</sup>, Credentials on November 5<sup>th</sup>, WSHA Charity Care Webinar on November 7<sup>th</sup>, asking the right questions regarding cybersecurity webinar on November 8<sup>th</sup>, 1:1 w/ Eric and Baldrige celebration for Mark Batty and Mel Strong on November 9, 2020.

Scott Hilburn attended the following meetings: BOHC by ZOOM on October 27<sup>th</sup>, WSHA webinar on October 28<sup>th</sup>, Merry Antrim retirement on November 4<sup>th</sup>, and Baldrige celebration for Mark Batty and Mel Strong on November 9, 2020.

Don Wilson attended the following meetings: BOHC on Zoom on October 27<sup>th</sup>, 1:1 w/ Eric Moll on November 5<sup>th</sup> and Baldrige celebration for Mark Batty and Mel Strong on November 9, 2020.

### **Consent Agenda**

**It was moved, seconded and voted to approve the consent agenda for November 10, 2020.**

### **Public Comments – None**

### **Legal Counsel –**

The meditation is completed. Eric Moll expressed the great counsel by Robert Johnson.

Rob Johnson is working with the YMCA to complete a contract.

Rob Johnson shared that the OPMA has been extended to December 7, 2020.

### **Administrator's Report**

Eric Moll shared the board of V.M. Memorial in Yakima has voted to part ways with Virginia Mason.

### **Monthly Reports - None**

### **Old Business**

- a) COVID Update - Mel Strong presented a COVID update.

**New Business**

- a) 2021 Operating & Capital Budget Approval
  - a. Resolution 2020 -21 District Budget  
**It was moved, seconded and voted to approve Resolution 2020-21 District budget.**
  - b. Resolution 2020 – 221 Property Tax Levy  
**It was moved, seconded and voted to approve Resolution 2020-22 Property Tax Levy.**
  - c. Resolution 2020-23 2021 Levy Certification  
**It was moved, seconded and voted to approve Resolution 2020-23 2021 Levy Certification.**
  - d. Resolution 2020 – 24 2021 Limit Factor  
**It was moved, seconded and voted to approve Resolution 2020-24 2021 Limit Factor.**
- b) Budget Amendment
  - a. 2020 Childcare & Learning Support budget amendment – There is a recommendation to increase 2020 budget in the amount of \$35,000 to partially fund up to 1.5 months of Childcare/Learning support services for Mason Health employees beginning November 15, 2020. Services will be provided in partnership with Shelton’s South Sound YMCA, School District and Mason Health for District families in need of resources for their school age children. The request emergency funding in response to COVID-19 Pandemic. This expense will be recorded to the Emergency Preparedness Cost Center in the amount of \$35,000.  
**It was moved, seconded and voted to approve increase to 2020 budget in the amount of \$35,000 partially fund up to 1.5 months Childcare/Learning support services for Mason Health employees.**
  - b. 2021 Childcare & Learning Support budget amendment - There is a recommendation to increase 2021 budget in the amount of \$35,000 to partially fund up to 1.5 months of Childcare/Learning support services for Mason Health employees beginning January 1, 2021. Services will be provided in partnership with Shelton’s South Sound YMCA, School District and Mason Health for District families in need of resources for their school age children. The request emergency funding in response to COVID-19 Pandemic. This expense will be recorded to the Emergency Preparedness Cost Center in the amount of \$35,000.

Budget Amendment (continued)

2021 Childcare & Learning Support Budget Amendment.

**It was moved, seconded and voted to approve increase to 2021 budget in the amount of \$35,000 partially fund up to 1.5 months Childcare/Learning support services for Mason Health employees.**

### **Administration Roundtable**

Rick Smith shared that our new Director of Supply Chain, Candice Zolmierski, started yesterday.

Rick Smith shared the two projects they are working on, Kronos and Multiview.

Rick Smith shared completed 2021 budget but still working on completing our first rolling forecast and 5 year capital plan.

We will do some introduction to the board of new directors and providers in the upcoming meetings.

Mark Batty “thanked” Rick Smith and his staff on the budget process.

Mark Batty gave update on Dr. Trask’s first day in the Mason Clinic.

Mark Batty gave an update on making appointments for the Walk in Clinic. Patient can schedule from home and just show up 10 minutes prior to your appt.

Mark Batty shared his experience of Baldrige.

Mark Batty provided the commissioners an update on the percentage of capacity of patient visit per provider. Mark shared that off stage/on stage has been made a little challenging due to the social distancing.

Mel Strong shared that we are ready to roll on the swing bed program - just waiting for our inspection for the license. Kudos to Rob Bennington for the huge lift on the Swing Bed Program.

Mel Strong provided an update on the UFCW negotiations.

Mel Strong: we have not seen any flu patients to date.

Mel Strong: we will be educating nurses on sex trafficking.

Mel Strong shared her experience with the Baldrige and how it helped her connect the dots and tie it all together. Process is the vital piece to bring it all together. Mel will come to a future board meeting and go over the PENW pathway and next step of Baldrige and how will it benefit our district.

**Administration Roundtable (continued)**

Dr. Gushee shared the official kick-off of NW Domain is November 19, 2020. Dr. Gushee is currently working with various folks to get ready for the kick-off. There are providers that are part of this build, so we end up with something better than we currently have and this way there are no surprises.

Gayle Weston asked how open enrollment is going. Rick Smith believes it is going well and staff are able to do it online so it makes it a little bit easier administratively.

**Commissioners' Comments/Meeting evaluation:**

Gayle Weston really appreciate Eric's leadership and comments in Making the Rounds.

Scott Hilburn had concerns around provider's mentorships and is this happening. This is happening but with social distancing it puts another layer of complexing that Mark Batty will work with the provider to make sure they are satisfied

Don Wilson extended appreciation to Deb Hartley and the years of service she has committed to the district.

Adjourned at 9:55 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1  
OF MASON COUNTY, WASHINGTON

BY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest: \_\_\_\_\_