



Mason Health

Mason General Hospital • Mason Clinic

To: Board of Hospital Commissioners
 From: Eric Moll
 Date: October 25, 2022
 Subject: Consent Agenda

Consent agenda for Tuesday, October 25, 2022

Approval of the Bills:

General Fund	2232972 – 2233461; 242961 – 242975	\$5,355,827.50
Employee Medical	20090 – 20091	\$ 422,036.33

Mason General Hospital write offs for the month of September 2022 in the amount of \$748,041.11.

Mason Clinic Eye Care, Orthopedics, Pediatrics, Women’s Health, Podiatry General Surgery write offs for the month of September 2022 in the amount of \$21,504.00.

Mason General Hospital Family Health Clinic, Olympic Physicians, Shelton Family Medicine write offs for the month of September 2022 in the amount of \$27,374.54.

Hoodsport Clinic write offs for the month of September 2022 in the amount of \$190.41.

Walk-In Clinic write offs for the month of August 2022 in the amount of \$11,777.36.

Miscellaneous

CFO

Budget Variance Request: As the list of 2023 Capital requests was reviewed, it made sense to pull several smaller requests forward and fund them with 2022 Contingency Capital. The ceiling for Contingency Capital requests is \$50,000; however one item pulled forward had a cost of \$60K (two replacement gas ovens for the Bistro). This request is for the Board to approve a budget variance in the amount of \$18,507 to purchase the two gas ovens. Please see the table below illustrating this process.

2023 Capital Requests Pulled Forward to Fund with 2022 Contingency Capital

	Name	Department	Item	Funding Requested	Funding Source
1	Mel Strong	Hospitalists	Portable Ultrasound Probe - Hospitalists	\$11,466	2022 Contingency
2	Kelly North	Primary Care	Ultrasound Machine	\$11,466	2022 Contingency
3	Kristyn Criss	Walk-In Clinic	Wall/Ceiling Procedure Light	\$8,043	2022 Contingency
4	Ashlee Johnson	Dietary/Cafeteria	Gas Ovens (2)	\$68,507	2022 Contingency
5	Patrick O'Neil	Facilities	Rooftop Walkway Matting	\$21,697	2022 Contingency
6	Patrick O'Neil	Facilities	Development Office Soundproofing	\$33,181	2022 Contingency
7	Kris Gaa	Birth Center	Post-Partum Beds	\$16,962	2022 Contingency
8	Rob Bennington	ICU	Bladder Scanner	\$12,428	2022 Contingency
9	Rob Bennington	Acute Care	Bladder Scanner	\$12,428	2022 Contingency
	Total Request			\$196,530	2022 Contingency

Notes:	<ol style="list-style-type: none"> 1. A request for \$15K to build a plexiglass enclosure for the hospital main entrance registration area was also pulled forward and approved to be funded by the Project Support Committee's Small Works budget. 2. Approval of these expenditures leaves the remaining 2022 Contingency Capital balance at \$149,530 to cover requests that may arise over the remainder of the 2022 budget year. 3. The Contingency Capital limit is \$50K. Because the Gas Ovens request is over that amount, approval to fund them with Contingency Capital will be handled as a budget variance request to the Board at their 10/25 meeting.
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COO

On a positive note, our two newest Primary Care Providers – Nurse Practitioner D'Arcy Kauua and Dr. David Soha have full patient schedules close to three weeks out. Both of these Providers have been well accepted by their patients and have fit into the Mason Clinic environment very well. We anticipate Physician Assistant, Ladd Rutherford joining Mason Clinic on December 5, in which he will begin by seeing patients seeking a same day appointment exclusively.

On Friday, October 21st, we hosted a Pediatrician candidate from Olympia, interested in our open position in Mason Clinic. This candidate will meet with Mason Health and Mason Clinic Leadership and have lunch with the Pediatric Provider group. More information on this visit will be provided at the Board of Commissioners meeting on the 25th.

CNO

Staffing- one new opening. Open positions= **ICU**: 0.6FTE nights- the former employee went back to an electrical engineering career. **MSP**: 0.6FTE nights CNA, 0.9 RN nights, **BC**: 0.6 nights & 0.9 days RN; **Surgery**: 0.8 RN, 1.0 Central Sterile tech. Several MH workforce attended a guest speaker event at SHS. Clinic and hospital representation were present and engaged with the students on the many career choices available in healthcare.

Master planning- attended a meeting with the architect on Friday 14th to discuss clinical area needs.

Health sciences- we have a meeting scheduled with 2/3 candidates (nursing) to discuss progress. We are meeting with OCC and will soon have a MOU. The SDS has applied for a

million \$ grant for the program. The application is due mid-November and Gretchen Maliska will be managing the grant.

Scott Mundy has had two full weeks as the new ED Director. He has spent most of the time with staff, including coming in on nightshift and the weekend. He has scheduled 1:1's with all staff to get an idea of what is important to the staff, he will then set his direction.

The payroll/retirement/contract committee continues to work through Union inquiries and creating standard work related to payroll 'codes', definitions, and benefit accruals associated with the pay codes. Jan Batty is leading this group.

I attended the 19th annual NW patient safety conference on Tuesday 18th and Wednesday 19th. The nursing leaders went to an offsite social event- this is the first one we've had