

## **BOARD OF HOSPITAL COMMISSIONERS**

**October 13, 2020**

Those in attendance were Hospital Commissioners Scott Hilburn (teleconference), Gayle Weston (teleconference), and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO; Rick Smith, Mason Health CFO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMO (teleconference); Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant.

Don Wilson called the regular meeting of the Board of Commissioners to order at 8:01 a.m.

**It was moved, seconded and voted to approve the September 22, 2020 minutes.**

### **Commissioner's Committee Report & Calendar**

Gayle Weston attended the following meetings: BOHC on September 22<sup>nd</sup>, WSHA webinar on September 23<sup>rd</sup>, Credentialing on September 29<sup>th</sup>, WSHA governance meeting on October 11<sup>th</sup> and one on one meeting with Eric Moll on October 12, 2020.

Scott Hilburn attended the following meetings: BOHC on September 22<sup>nd</sup>, marketing meeting on September 24<sup>th</sup>, YMCA tour on September 30<sup>th</sup>, WSHA seminar on October 7<sup>th</sup>, and met with Eric on October 12, 2020,

Don Wilson attended the following meetings: BOHC on September 22<sup>nd</sup> and met with Eric Moll on October 8, 2020.

### **Consent Agenda**

**It was moved, seconded and voted to approve the consent agenda for October 13, 2020.**

### **Public Comments – None**

### **Legal Counsel –**

Rob Johnson shared that we will have a meditation on November 2, 2020.

### **Administrator's Report**

Eric Moll provided an update on our partnership with Olympia Orthopaedic Associates.

Eric Moll discussed PENW and the governance section of the Baldrige framework. Gayle, Scott and Don shared the items they would like us to focus under Baldrige governance are the following: Transparency in the operations of your governance system, Ethical Behavior, Societal responsibilities, and community support.

Eric Moll did a follow up that he will not be taking a 2021 salary increase. The board appreciates that type of leadership.

Eric Moll discussed Resolution 2020 -5 that increased the authorizing appointed officials to sign contracts up to \$1,000,000 through December 31, 2020. We will decrease this amount to \$500,000 and present a new resolution at the next board meeting.

## **Monthly Reports**

### **Old Business**

- a. 2021 Strategic Planning - Eric Moll went over the Mason Leadership System's philosophy, leadership behaviors, and leadership expectations.

Eric Moll went over the 2021 Strategic Planning. The strategic objective "Ensure Exceptional Outcomes and Safety" this performance measure will focus on the COVID space. Mel/Mark will continue to define this measure.

Closing Gaps - we should look at the A3 and see how we are doing compared to the 2020 A3. Part of the A3 the executive should look to see if we achieved what we wanted to and if we didn't what did we learn from that.

Expanding Access to Oncology - Agreed to be a performance measure

Mental Health - We will continue this performance measure from last year.

Hospital Pt. (Overall) Satisfaction - This performance measurement will always be a permanent fixture as we will always be looking for improvements. Mel and her group will look back at the 2020 A3 and see if they are the right initiatives, or with Covid, do they need to adjust.

Clinic Pt. (Overall) Satisfaction - The performance measurement will always be a permanent fixture as we will always be looking for improvements. Mark Batty will continue on the two initiatives from last year. We will continue to deepen our skills in this area.

Time to Complete Referrals – Continue to develop competency around referrals.

Employee Engagement – Permanently part of our strategic objective. Gayle Weston asked if we are addressing the employee's feedback from employee surveys. We are addressing more from provider's feedback but employee's feedback is spread out.

Provider Engagement – Permanently part of our strategic objective. 2021 A3 to be clear on opportunities and a clear approach on how we will engage the providers with the new domain.

Operating Margin - We will stop the financial benchmarking and the payer contracting strategic initiatives. Rick and Brad will consider strategic initiatives related to implementing Multi-view and Cerner.

**New Business**

- a. Proclamation 20-28 – We discussed the OPMA and the options that are available but at the same time we want to make sure everyone is safe. At this time we will continue with the ZOOM meetings and continue to evaluate the overall progression.
  
- b. Budget Amendment Multi View/Kronos Software System – Rick Smith recommended a budget amendment for \$378,406 increase to the 2020 Capital Budget in order to fund the purchase and implementation of the new Cerner/Multi-View + Kronos HR/Payroll financial computer system to replace the Meditech (Engage) financial System.  
**It was moved, seconded and voted to approve the budget amendment to increase the 2020 Capital Budget in order to fund the purchase and implementation of the new Cerner/Multi – view + Kronos HR/Payroll financial computer system.**
  
- c. 2021 Operating & Capital Budget Update – Rick Smith gave an update around the operational margin and compensation compared with other median rural hospital for 2021 budget. We are also setting aside \$400,000 contingency in the capital budget. Rick shared we are seeing an increase in volume in surgical services. The swing bed program should add about 480 inpatient days per year, which is about 4 patients per month. Gayle asked about the numbers of visit for Behavioral Health. Gayle Weston asked how much employees premium will be increased Rick Smith shared it will be about 10.3%.

**Administration Roundtable –**

Mark Batty shared that they have identified a highly qualified candidate for the clinic manager position and hoping to get an offer out by the end of the week.

We interviewed a high-quality candidate for our podiatrist position. We will send out a sample contract this week to this candidate.

Mel Strong shared the work from Kim Cooper, Carmen Echeverria and Pamela Schlauderaff for going to Fir Lane and helping them with training around PPE. Kudos to them all. Dave Windom from Public Health expressed the appreciation to this team for going out of their way to fit test N-95 mask the Fir Lane staff.

Mel Strong share the DNV survey will be Thursday, October 15 and Friday, October 16<sup>th</sup>.

We will be doing a trunk and treat for Halloween.

**New Business (continued)**

Dr. Gushee gave an update on the Domain NW work that is being done.

**Commissioners' Comments/Meeting evaluation:**

Don Wilson asked are we communicating with our volunteers. We are looking at volunteers to come back at stage 4 but they will come back as needed basis. We are sending out communication to the entire volunteer group.

Good Meeting. Likes connection with Mason Leadership System and really good feedback.

Remarkable on how Eric closes the deal.

Adjourned at 11:58

PUBLIC HOSPITAL DISTRICT NO. 1  
OF MASON COUNTY, WASHINGTON

**BY:** \_\_\_\_\_  
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Attest: \_\_\_\_\_