

BOARD OF HOSPITAL COMMISSIONERS

October 12, 2021

Those in attendance were Hospital Commissioners Gayle Weston (teleconference), Darrin Moody (teleconference) and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMO (teleconference); Melissa Strong, Mason Health CNO (teleconference) Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Others in attendance:

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

It was moved, seconded, and voted to approve September 28, 2021 minutes as presented and August 30, 2021 special board meeting minutes as presented.

Commissioner's Committee Report & Calendar

Don Wilson attended the BOHC on September 28, 2021 and met with Eric 1:1 on October 11, 2021.

Darrin Moody attended the BOHC and Board of Health Meeting on September 28, 2021 and met with Eric 1:1 on October 8, 2021.

Gayle Weston attended the BOHC on September 28, 2021, credentialing on October 4, 2021, WSHA webinar on October 5, 2021, WSHA governance webinar on October 10, 2021 and met with Eric 1:1 on October 11, 2021.

Consent Agenda

It was moved, seconded, and voted to approve October 12, 2021 consent agenda.

Public Comments – None

Legal Counsel –

The Board went into Executive Session at 9:42 a.m. for 15 minutes to discuss a district employee's contract RCW 42.30.110 (1) (g) to reconvene 9:57 a.m.

The regular meeting reconvened at 9:57 a.m.

Administrator's Report

Eric Moll shared ACO (Accountable Care Organization) as this is one of our initiative to start the annual wellness visit program for our Medicare population. Terri Gushee is the project leader who is currently working on detailing out the program.

Radiology Oncology is not feasible currently to have this service in our community. Once our population has increased to 100,000 then we can look at feasibility.

Monthly Reports – None

Old Business –

- a) Phone System Update & Timelines – Mark Batty went over the phone system, which has been tested over the last week. The messaging has been completed. We will go live on a Tues – Thursday so we can make sure we have a consultant available for after hours to make sure everything is working correctly. Mark has a memo ready for staff/providers once we know the exact date of go-live. Mark presented the new phone tree process. Next Monday, October 18, 2021, we will move away from using 9 to call out and it will be change to 8.

- b) Medication Management Update & Timelines - Mark Batty went through the new process from medication management team. The staff that has worked at home are being brought onsite by October 25, 2021. We are also looking at what other licenses can refill medication (e.g., EMT, LPN). Depending on staffing we may have to have providers do their own medication refill for a period time. We will also be looking at a Kaizen event on medication refill to see if there are any bottlenecks.

- c) Vaccine Mandate Update - Mel Strong provided an update on the vaccine mandate update. We are currently 84% fully vaccinated and 2% that are in process Statewide, mandated workers are at 88%. There was a discussion around vendors and contractors doing business with us if there are not vaccinated. We are working through this process and getting signatures on contractor – certification.

New Business - None

Administration Roundtable

Rick Smith shared we finally vetted a final number for 2022 budget. We have improved our capital planning process this year. Rick will present the August and September financials at the next meeting along with presenting the 2022 budget. Darrin Moody asked how we are doing with our supplies. We are currently in pretty good shape. We have utilized our second source suppliers when our major supplier does not have them available.

Mark Batty shared our COVID clinic is being open for a full day. Due to staffing it may be half/full day for the COVID clinic. Mark Batty provided an update on Dr. Mower and her role in Behavioral Health as well as her primary care position.

Melissa Strong shared that last week we had full lock down. We did a debrief the next morning on what worked and what didn't work. Patrick O'Neil did a great job running the command center.

Administration Roundtable (continued)

The OBS went live on October 1, 2021.

It looks like we will get our ISO certification after 4 years. DNV will be coming back in 60 days to look at any non-conformity.

Dr. Dean Gushee shared that he is currently working on security & risk assessment. Dr. Gushee gave kudos to Laura Grubb and Gary Diemert for the knowledge and work around policies and procedures.

Dr. Dean Gushee provided an update on Cerner. We are currently at stabilization stage.

Adjourned at 10:00 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
