

## BOARD OF HOSPITAL COMMISSIONERS

September 14, 2021

Those in attendance were Hospital Commissioners Gayle Weston (teleconference), Darrin Moody (teleconference) and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMO (teleconference); Melissa Strong, Mason Health CNO (teleconference) Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Others in attendance: Laura Grubb, Compliance Officer, Patrick O'Neil, Director of Facilities, Brent Wilcox, OAC.

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

**It was moved, seconded, and voted to approve August 24, 2021 minutes as presented and August 30, 2021 special board meeting minutes as presented.**

### **Commissioner's Committee Report & Calendar**

Don Wilson attended the BOHC on August 24, 2021, Special BOHC August 30, 2021 and 1:1 Eric Moll on September 13, 2021.

Darrin Moody attended the BOHC on August 24, 2021, Special BOHC August 30, 2021 and 1:1 Eric Moll on September 13, 2021.

Gayle Weston attended the BOHC on August 24, 2021, gave blood on August 25, 2021, Special BOHC August 30, 2021 and Credentials on September 10, 2021, and 1:1 Eric Moll September 13, 2021.

### **Consent Agenda**

**It was moved, seconded, and voted to approve September 14, 2021 consent agenda with the provider operation lead job description removed for discussion.**

### **Public Comments – None**

### **Legal Counsel –**

- a. Resolution 2021 – 8 Vaccine Mandate Appeal Process - Eric Moll expressed the great work from Rob Johnson and Laura Grubb for their work on the vaccine Mandate Appeal Process. Rob Johnson explained the Resolution and the Governor's Proclamation 21.14 and 21.14.1. Rob presented Resolution 2021-8 appointing a COVID hearings examiner for purposes of hearing appeals of denial of religious and disability related accommodations for exemption from the vaccine mandate. Charles Houser would be appointed as the District's COVID Hearing Examiner. Laura Grubb shared information around accountability and how they are outlined in the policy.

**It was moved, seconded, and voted to approve Resolution 2021 – 8 Vaccine Mandate Appeal Process.**

### **Administrator's Report**

Eric discussed follow-up work from the strategy meeting. Eric will present the strategic planning summary document at the next board meeting for discussion and to finalize.

## Monthly Reports – None

## Old Business - None

## New Business

- a. PAC Estimate – Brent Wilcox and Patrick O’Neil to discuss the Patient Access Center Estimate. Between April <sup>21</sup> and September 21, 2021, they see a delta of \$263,401. Gayle Weston asked if we see a delay on material. Brent Wilcox shared “yes” with the electrical package but are looking at contingency plans. There was recommendation to increase the PAC’s budget from \$1,410,266 to \$1,673,667 a delta of \$263,401. **It was moved, seconded, and voted to approve the increase to the PAC’s budget a delta of \$263,401.**

Brent Wilcox presented PWO-009 change order to complete the project design Test Fit to include reserve of approximately 3,000 sf for future clinical tenant improvements on the south side of the first floor. The recommendation is to approve \$237,872 total A/E proposal.

**It was moved, seconded, and voted to approve PWO-009 in the amount of \$237,872.**

- b. Behavioral Health Service Line – Mark Batty introduced Amber Carlson and Dr. Amie Mower. Amber Carlson and Dr. Amie Mower shared the programs they are currently participating in. We received an AIM grant that helps fund some of the new programs. We have two new LISCW that will be joining us. Program highlights, staffing, patient levels, challenges and future growth plans were shared. Darrin shared how well this work fits with similar work going on throughout the community to expand the availability of behavioral resources. Staff thanked the commissioners for their support.
- c. Provider Operations Lead – Mark Batty went over the Provider Operations Lead job description. Gayle Weston asked how this would affect the providers hours and compensation. We would look at the stipend so it would be a conduit to the Medical Staff  
**It was moved, seconded, and voted to approve the provider operations lead job description.**

## Administration Roundtable

Rick Smith provided an update to the 2022 budget process. We have labor shortages, so we have some contingency use labor agency for staff. More elevated rate increase, supply chain challenges, medical supply cost a challenge, 340B program. Between tomorrow and end of the month will be reviewing FTEs and looking expense reduction. We do anticipate revenue growth from patient volume.

Mark Batty provided an update on the medication refill. We these employees reporting to our Clinic management now. We will be moving these employees back onsite in the month of September.

Mark Batty provided an update on the phone system.

Dr. Dean Gushee shared we are making progress on the Cerner side. We have majority of the historical data that has flowed over to the new Domain. The Cerner Governance committee is working quite well. There will be sub-committee with nursing, providers to discuss issues with the EMR. We have 5 FTE that are doing MA work scrubbing charts, which is helping the MAs.

**Administration Roundtable (continued)**

Dr. Dean Gushee provided update on COVID.

Don Wilson and commissioners shared Dr. John Short will be missed and they wished him well.

**Adjourned at 10:21 a.m.**

PUBLIC HOSPITAL DISTRICT NO. 1  
OF MASON COUNTY, WASHINGTON

BY: \_\_\_\_\_

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Attest: \_\_\_\_\_

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