

BOARD OF HOSPITAL COMMISSIONERS

July 13, 2021

Those in attendance were Hospital Commissioners Gayle Weston (teleconference), Darrin Moody (teleconference) and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO (teleconference); Mark Batty, Mason Health COO (teleconference); Dr. Dean Gushee, Mason Health CMO (teleconference); Melissa Strong, Mason Health CNO (teleconference) Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Gayle Weston called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

It was moved, seconded, and voted to approve June 15, 2021 and June 22, 2021 minutes as presented.

Commissioner's Committee Report & Calendar

Don Wilson attended the board meeting June 22nd, WSHA webcast June 29th and met with Eric on July 9, 2021.

Darrin Moody attended the board meeting on June 22nd, the forum on COVID on July 7th, and met with Eric on July 8th, and attended debate at the park on July 9, 2021.

Gayle Weston attended the board meeting on June 22nd and credentialing on July 1, 2021.

Consent Agenda

It was moved, seconded, and voted to approve July 13, 2021 consent agenda.

Public Comments – None

Legal Counsel – None

Administrator's Report

Eric Moll discussed Mason/Thurston County Chamber Healthcare Champion. We have had several honorees in the past Don Wilson, Dr. Dean Gushee, Eric Moll and others. There was a discussion on who we would like to nominate and reason behind it.

Monthly Reports

Old Business - None

New Business

- a) Budget Amendment – 1.0 FTE Medical Assistant for Behavioral Health Service Line. Mark Batty shared how our Behavioral Health Service Line has grown faster than we were expecting. We need a MA to help room and vital signs for Dr. Callahan so we are not taking a MA away from another provider to handle these patients. Increase to the 2021 operating budget in the amount of \$20,000, which will cover the salary for the remainder of 2021 (August – December) to support the hiring a 1.0 FTE Medical Assistant for the Behavioral Health Service Line.

It was moved, seconded, and voted to approve the \$20,000 to cover salary for the remainder of 2021 to support the hiring of a 1.0 FTE Medical Assistant for the Behavioral Health Service Line.

- b) Budget Amendment – 2.0 FTE Licensed Clinical Social Worker. Mark Batty recommended to the board to approve an increase to the 2021 operating budget in the amount of \$95,833 for the addition of 2.0 FTE Licensed Clinical Social Worker including salaries and benefits for the final five months of 2021.

It was moved, seconded, and voted to approve the \$95,833 for the addition of 2.0 FTE Licensed Clinical Social Worker including salaries and benefits for the final five months of 2021.

Administration Roundtable

Rick Smith shared we completed the month of June in the new Multi View System. The June financial statements will be brought back in August, as we finish up this first month with a new system. It has been a successful implementation. Still working on making sure we have the correct number licenses for supply chain. This is phase 1 as they will implement Kronos in phase 2 in September.

The capital budget forms, and process is underway. Also, working on patient volume forecast with the assumptions behind it.

Rick Smith shared that we have a project support committee that look at medium size projects. They meet twice a month and they are starting to unfreeze construction projects. One area is the PAC, Brent Wilcox will be coming in with updates on cost, timelines, and space.

Don Wilson asked about cash on hand. Rick Smith shared we do believe we will see a dip in cash flow over the next 90 days as we learn the new system but by year end, we should be back to our normal status.

Mark Batty shared about Dr. Blood our new OB/GYN. We are excited to have her, and this will lower our locum's cost.

Mark Batty provided an update on the COVID clinic. As of last Friday, we have closed our COVID clinic.

Gayle Weston asked about our phone system. Mark Batty shared currently it is a high-level frustration due to the lack of follow through from the vendor.

Gayle Weston asked if we have room to house our new employees. Mark Batty shared that is something they are working on currently.

Mel Strong shared that last week we did call an internal triage because of the number patients we had in-house and there was no place to divert patients.

Mel Strong shared the recruiting efforts we are taking to bring in nurses. Darrin Moody asked if there is some marketing we can do statewide. Mel will check into it. We have had one employee take advantage of our referral bonus.

The Allyn Days event will be this weekend. We will be out there doing blood pressure checks.

We have submitted our lite Baldrige Application. They will review the application with Baldrige staff.

Administration Roundtable (continued)

Mel Strong shared feedback that has been received on incentives to get staff vaccinated.

Mel Strong presented the UFCW

It was moved, seconded, and voted to approve the ratification of UFCW Professional/Tech Unit Union Contract

Dr. Dean Gushee shared we have gone live on our new Cerner domain June 28, 2021. Darrin Moody shared he happen to be here that day and thought our employees did a good job letting him know and staying positive that it will get better. We had good support the first week of go live and Cerner were doing fixes immediately, Dean shared that there is a governance committee that will meet and make decisions on future changes to the domain. We do have like facilities that we would like to recruit to our domain.

Eric Moll expressed that Colby Snyder's leadership was outstanding around Domain NW go live. This go live did go better as Cerner brought a seasoned and robust team. Having a team that could assess issues and come up with solution was very helpful.

Adjourned at 9:45 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
