



Mason Health

Mason General Hospital • Mason Clinic

To: Board of Hospital Commissioners
From: Eric Moll
Date: June 22, 2021
Subject: Consent Agenda

Consent agenda for Tuesday, June 22, 2021

Approval of the Bills:

General Fund 222006 – 2220324; 0242263 – 0242282 \$4,116,082.07

Employee Medical 200001 – 200003 \$ 426,070.89

Resolution 2021 – 5 Surplus

Mason General Hospital write offs for the month of May 2021 in \$384,376.50.

Mason Clinic Eye Care, Orthopedics, Pediatrics, Women’s Health, Podiatry General Surgery write offs for the month May 2021 in the amount of \$18,615.49.

Mason General Hospital Family Health Clinic, Olympic Physicians, Shelton Family Medicine write offs for the month of May 2021 in amount \$14,693.87.

Hoodsport Clinic write offs for the month of May 2021 in the amount of (\$188.84).

Walk-In Clinic write offs for the month of May 2021 in the amount of \$214.52.

Miscellaneous:

COO

During the month of July, we have two new Physicians joining Mason Health, both of whom were recruited in 2020.

Dr. Danielle Blood, OBGYN will join Mountain View Women’s Health on Monday, July 12. Dr. Blood is completing her residency at the University of Buffalo, Sister’s of Charity. She completed Medical School at St. Georges University and completed her undergrad at Washington State University. Dr. Blood is originally from Washington and has family in the area.

Dr. Robert Cavaliere will join Mason’s Podiatry service line on July 19. Dr. Cavaliere will work alongside Dr. Woods once again, as they were partnered in the same residency program in Colorado. This connection was a very important part of Dr. Cavalier choosing to work at Mason,

as Dr. Woods spoke very highly of his time here. Dr. Cavaliere attended medical school at Temple University.

We are working with Cooper Studios and TGB Architects to liven up the staff off-stage areas of Mason Clinic. Hearing from Providers and staff, they felt these areas gave off a very institutional and cold feel based on the white painted walls and concrete floors. It is also difficult for them to know what “hallway” they are in as they go from Pod to Pod, as there aren’t any identification markers in the off-stage areas. TGB and Cooper Studios have provided floor plans and will develop price estimates to develop acrylic panels with the hallway names, photographs and color scheme to match what is seen from the waiting areas. These will be posted in the associated off-stage area. They also recommended painting selected walls and half walls around work areas with the same matching color. Lastly, we will look into purchasing greenery to place throughout the clinic, mostly in-patient facing areas.

As we are working to address identified shortcomings with the phone system in Mason Clinic, we also realized how difficult it has been for patients to get information they need from their Provider or the Care Team Support Staff. Therefore, as part of the phone system re-design, we will also be relocating scheduling personnel to each of the specialty service areas and to the three different Primary Care Pods in the lower level of the clinic.

There are three specific strategies to this change as outlined below:

A – Re-align clinic scheduling employees under Mason Clinic Leadership. Under this proposal, the clinic scheduling staff, including those going to Mason Clinic and those remaining in the Patient Access Center will report to the Clinic Management team. Currently the Scheduling Supervisor and staff report up through Patient Access.

B – Co-locate certain scheduling and care team staff to enhance communication and coordination. A major component is placing scheduling personnel into Mason Clinic to work directly with the care staff, allowing access to those most familiar with patient histories and needs.

C – Re-Design the Mason Clinic Phone System. The new design is intended to reduce patient transfers, hold times, dropped calls and the routing of patients to the contracted answering service.

CNO

Nursing is focusing on nurse recruitment strategies. We currently have 11 open nightshift position without any candidates applying. We are also working on long term forecasting and planning. Some of the recruitment strategies include: referral bonuses, sign on bonuses for those areas that have had open positions for several month (BC, ED), partnering with our traveler agency for permanent placement options, rewriting our job postings to include descriptions of our culture, offering more flexible schedules, residency programs, and I am currently working with SHS to offer an expansion of the health science academy tract. Fortunately, we’re still not seeing high rates of turnover. Staffing, along with capacity constraints have led to us going on divert and/or rescheduling surgeries occasionally.

Pam Schlauderaff and I are continuing our work on the 'lite' Baldrige application due by July 1. We will send out the final document once completed. This has been very enlightening for me personally. It's been difficult to keep focused on high level 'how we do what we do' and not get caught up in the 'what we do'. We do so much and there isn't always a high-level process to guide what we do.

We are also actively recruiting a secondary hospitalist and I am pleased to say we have several qualified candidates. We've interviewed two candidates thus far.

OAC Change Order

OAC's scope of services for this CO (the "Services") includes the following changes to the agreement: the PAC project started with the temporary facility which was completed in 2019. Change Order No. 01 was executed in March 2020 to include the full upper floor tenant improvement. Change Order No. 02 was executed in May 2020 to include the public bidding, GC/CM selection process and permitting through the City of Shelton. This current Change Order No. 03 is to include unbilled services for OAC management fees through March 2021 and forecasted fees through October 2021. Scope includes project management for the restart of the construction of the Patient Access Center. Exhibit A – Form of Project Work Order POW -007 Construction Administration & Project Close out increase due to delayed start. This increase is in addition to initial CA & Close out fee from PWO #003 full build-out design.

Support Letter

Enclosed is a letter of support of the South Sound YMCA to operate an early learning center on the Capitol Campus.

Volunteers

Enclosed is a "Welcome Back Mason Health Volunteers" flyer. The volunteer go live date is Monday, June 28, 2021.

Budget Amendment

Recommendation to approve an increase of \$8,533 to the 2021 operating expense budget to purchase the Abbott Inventory Management software system solution for the laboratory department. The annual software subscription cost is \$17,066 per year. The primary driver of this request is to improve inventory controls, monitoring supplies which will help to reduce wasted product; increase compliance; and reduce staff time handling laboratory supplies