

BOARD OF HOSPITAL COMMISSIONERS

May 24, 2022

Those in attendance were Hospital Commissioners Darrin Moody (teleconference), Gayle Weston (teleconference) and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO (teleconference); Mark Batty, Mason Health COO (teleconference); Rick Smith, Mason Health CFO; Melissa Strong, Mason Health CMO; Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Others in attendance: David Amus, WIPFLI, Erik Volk, WIPFLI, Ruth Vierela, Director of Finance Brad Becker, Senior Director of Revenue Cycle, and Kevin Keller, Senior Director of Human Resources.

Darrin Moody called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

It was moved, seconded, and voted to approve May 10, 2022 minutes as presented.

Commissioner's Committee Report & Calendar

Don Wilson attended BOHC on May 10, 2022; WSHA Virtual Conference May 16 & 17, attended Special BOHC and met with Eric Moll 1:1 on May 20, 2022.

Darrin Moody attended BOHC on May 10, 2022; AWP/WSHA conference May 15,16, 17, 2022; Special Board Meeting May 20, 2022, and Met with Eric Moll 1:1 on May 23, 2022 and meets with Board of Health May 24, 2022.

Gayle Weston attended BOHC on May 10, 2022; Virtual AWP/WSHA conference May 16& 17, 2022; Credentialing on May 18, 2022; Special Board Meeting May 20, 2022 and met with Eric Moll 1:1 on May 23, 2022.

Consent Agenda

It was moved, seconded, and voted to approve May 24, 2022 consent agenda.

Public Comments – None

Legal Counsel – None

CEO's Report

Eric Moll “thanked” everyone on Special Board Meeting regarding Strategic Initiatives. There was good conversation and good information that came out of the meeting. A couple of good topics that came out of the AWP Conference. One being “Voice of Customer” and another to continue to look at how we talk about safety events. Mark Batty shared that some of the appreciation that Mason Health Clinic does on a quarterly basis is on “Voice of the Customer”.

Eric Moll shared some the leadership skills that we are constantly working on. Our entire leadership team did refresher training with Nash Consulting. How can we handle conflict better, giving and receiving feedback, understanding others' behaviors? Senior leadership will continue to work on strengthening their leadership by having quarterly training session.

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Monthly Reports –

Rick Smith reviewed the new Summary of Key Observations page in the April financial report. Highlights included overall operating margin, hospital outpatient, clinic, surgery and emergency department metrics and category detail. Overall, the month's performance was strong. Rick also reviewed the financial ratio analysis summary for the previous four months. Year over year, performance has improved as compared to 2021. Darrin Moody asked about the other liability

Old Business – None

New Business –

- a. WIPFLI's Annual Presentation – David Imus and Erik Volk did a presentation on the financial audit. There were no findings. They expressed their gratitude for Rick Smith and his team. Erik Volk expressed how he really enjoys working with Rick Smith and his high-level thinking when it comes to financial audits.
- b. Hard to Fill Positions Update – Mark Batty provided an update “on our hard to fill” positions. This is a moving target as when we take a position off another one comes on. There are enough jobs out there that PRN position are hard positions to be filled. Melissa Strong, Kevin Keller along with Mark Batty are all looking at how we can look at PRN and do they need to be converted to part time or full-time positions. The nursing areas are census driven so we must look at that element also. Gayle Weston asked if we see any exit comments that we can use to understand the turnover. Kevin Keller indicated are turnover percent so far this year is 4% but end of last year it was 19%. Eric wanted to call out Mark Batty for the energy he is putting around this and his collaboration with Mel Strong and Kevin Keller. This is part A but there will be a Part B, which will look at benefits/salary to make sure we are competitive. We will look at unpacking to see where the vulnerability is.
- c. Financial Assistance for the Uninsured & Underinsured – Brad Becker shared Effective July 1st, a significant update to Washington State's Charity Care law. Brad outlined the changes and presented the Mason Health policy changes necessary to comply with the revised statute. Also presented was a comparison of Mason's discounts, showing current, WA law, and recommended percentages. The minimum discount being recommended is 65%, based on 501r amounts generally billed (AGB). Brad stated there is one correction to the name of the company providing diagnostic imaging to “Radia” from “Radiation” Medical Imaging on page 7 on the policy redline.

It was moved, seconded and voted to approve the Financial Assistance for the Uninsured & Underinsured Policy with one name correction Radiation to “Radia”:

- d. Budget Amendment – Enrollment Liaison/Financial Counselor – Brad Becker explained a budget amendment request for additional staff to comply with the new Federal New Surprises Act. Adding .5 FTE for additional staff in our in-person Assistor Department and \$40,000 to the department's budget. Going forward, this will equate to 1.0 FTE and \$80,000 annualized.
It was moved, seconded and voted to approve Adding .5 FTE for additional staff in our in-person Assistor Department and \$40,000 to the department's budget that will equate to 1.0 FTE and \$80,000 annualized.

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Administration Roundtable

Mark Batty went over Press Ganey. We are going to lean into how much friction the patient is dealing with prior to getting in the room. We will lean into this with the advisor from Press Ganey. The Commissioners asked if we have the right employees in the right place. Mark shared we always have opportunities.

Newborns that have been delivered at Mason General that saw one of our pediatricians or Dr. May are 87.65% in a two-month period.

Rick Smith share that we are looking at 2023 budget. We will have a new approach to Capital Budget for 2023. This year we should be able to use an integrated capital tool to be able to the capital budget. The powerful part is it has a workflow built into the system. Once it approved when someone requests a piece of equipment it will also flow through the workflow in the system.

Rick Smith shared that he would come back to share the 5-year Financial Plan. Gayle Weston expressed her appreciation for Rick Smith continuing with implementing tools and 5-year Financial Plan for future CFO even though he is retiring.

Deena Alley will be leaving Shelton School District and moving to Yakima. Melissa Strong will work with Deena’s replacement Melissa.

In July, a nurse from Passport USA will be starting here.

Melissa Strong provided a negotiation update.

Gayle Weston asked for clarification around Community Lifeline with Sheriff’s office. Melissa shared we are working with the Sheriff’s Office to find resources for the community members based on their needs.

Adjourned at 9:43 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
