

BOARD OF HOSPITAL COMMISSIONERS

April 26, 2022

Those in attendance were Hospital Commissioners Darrin Moody (teleconference), Gayle Weston (teleconference) and Don Wilson (teleconference). Also present were Eric Moll, Mason Health CEO (teleconference); Mark Batty, Mason Health COO (teleconference); Rick Smith, Mason Health CFO; Melissa Strong, Mason Health CMO; Dr. Dean Gushee, CMO (teleconference); Robert Johnson, Legal Counsel (teleconference) and Shelly Dunnington, Senior Executive Assistant (teleconference).

Others in attendance: Jon Hornburg,

Darrin Moody called the regular meeting of the Board of Commissioners to order at 8:00 a.m.

It was moved, seconded, and voted to approve April 12, 2022 minutes as presented.

Commissioner's Committee Report & Calendar

Don Wilson attended BOHC on April 12, 2022; and met with Eric Moll 1:1 on April 25, 2022.

Darrin Moody attended BOHC and Construction Meeting on April 12, 2022 and met with Eric Moll 1:1 on April 25, 2022.

Gayle Weston attended BOHC on April 12, 2022, Finance Committee on April 20, 2022 and met w/ Eric Moll 1:1 April 25, 2022.

Consent Agenda

It was moved, seconded, and voted to approve April 26, 2022 consent agenda.

Public Comments – None

Legal Counsel – None

CEO's Report

- a. General Orthopedics – Jon Hornburg and Eric Moll presented a PowerPoint on General Orthopedic Expansion Recommendation to enter into agreement with OOA for a General Orthopedic surgeon in the amount of \$300,000 per year. Mason Health would contract with OOA to provide up to 0.5 FTE worth of General Orthopedic coverage. This position at 0.5 FTE would be in the clinic and surgery center 2 days per week. Jon Hornburg went over the financial feasibility to breakeven. Thank you, Jon Hornburg, for his work on the financial feasibility.

It was moved, seconded and voted to have the CEO to enter into agreement with OOA for a General Orthopedic surgeon in the amount of \$300,000 per year.

- b. Budget Amendment – Mason Matters - Eric Moll recommended to approve Mason Matters in the amount of \$25,000 for compensation to provide health care facilities and programs within its district for the purpose of promoting health and wellness for the residence of its district. The Mason Matters board is David Windom, Chair, Lyndia Buchheit, Treasurer, Eric Moll, Vice Chair, Dr. Mark Schlauderaff, PHD#2 Commissioner, and YMCA Executive Director. Annual Budget is about \$30,000 currently. Eric Moll will bring back activities every two month to share with the commissioners.

It was moved, seconded and voted to approve \$25,000 to compensate Mason Matters.

Monthly Reports –

- a. Financials - February, March and Q1 2022 Quarterlies - February's financial performance was impacted by the latest pandemic surge, while March's results show significant improvements, as surgical services re-open and staffing stabilizes. Cash on hand and revenue cycle statistics, in particular, are showing significant positive results. Details for specific revenues, expenses and volumes were reviewed. The first quarter ended positively, and a brief review of revenues and expenses concluded the financial update. Rick Smith gave kudos to Brad Becker and his team around revenue cycle and Colby Snyder and his team with Dr. Gushee's help supporting the changes to Revenue Cycle. Darrin Moody was surprised that births were not higher, Gayle Weston would be interested in knowing how many of the births convert to our pediatrician.

Old Business –

- a. COVID Update - Mel Strong shared there has been a little uptick in COVID cases in King County figuring it was due to Easter holiday. SLT has discussed accommodation and those employees who were on accommodation will be masking but no longer required to do testing. We have one inpatient COVID positive and 4 employees. If an employee test positive with COVID they are out 7 – 10 days.
- b. Construction Update – Architect RFQ – Eric Moll shared that Darrin Moody chairs the Construction committee. Don Wilson had chaired this committee until this year and always has done with exceptional job. Every time we start a new project, we need to do a new procurement of an architect. OAC will help with the procurement and selection process accepting proposals through the month of May and then interview the top 2 or 3 finalists. Brent Wilcox will help us with the procurement of the selected finalist.

New Business –

- a. Budget Amendment – Surgical Technologists – Mel Strong recommended that Surgical Services Department requests an amendment to the budget to increase our number of Surgical Technologist by one 0.8 FTE resulting in an increase in operating expenses of \$75,468.
It was moved, seconded and voted to approve to increase our number of Surgical Technologist by one 0.8 FTE resulting in an increase in operating expenses of \$75,468.
- b. Executive Summary – Quality Improvement & Kaizen Promotion Office -Mel Strong went over the year-to-date data along with the first two months of 2022 data on strategic initiative measures. Gayle Weston asked about Clinic measures that were trending down. This was due to the COVID surge and short workforce around MA.

Administration Roundtable

Mark Batty shared that Dr. Thuy Nguyen joined us today as a new Pediatrician. We also had a visit from Dr. David Soha as a primary care doctor. All indication from the visit that it went very well, we have sent him a contract to see if he is interested in joining us.

Administration Roundtable (continued)

Mark Batty shared that we named the 2nd level of SFM Patient Access Center, but Registration in the Clinic and Hospital is called "Patient Access", so we are looking at renaming PAC to another name. A recommendation is Patient Connect Center. The commissioners agreed to go with Patient Connect Center.

We have about 77 open position and about 34 of them are PRNs. Mark Batty and other members of SLT will be presenting a presentation on these positions at board meeting on May 26, 2022.

Mel Strong provided an update on an EMTALA complaint. The State on behalf of CMS is going through the accommodation request and was impressed with our documentation around all accommodation requests. We could show a system process. Eric Moll expressed getting DOH to sign off on our accommodation request is huge. Eric "thanked" Mel Strong, Dean Gushee, Laura Grubb, Kevin Keller, Legal Counsel Rob Johnson, and Employee Health. They really did a lot of good work.

Mel Strong shared that AFSCME union negotiation is underway.

Mel Strong shared that Rob Bennington is re-educating staff on swing bed so if census allows us to take patients allowing us to proceed with getting our swing bed certification.

Mel Strong shared she went to the High School last Friday and did a presentation to about a dozen high school students looking at a healthcare track. The applications are due back next week. Mel expressed how inspiring it was.

Mark Batty shared that Jennifer Kummerfeldt's position as a Nurse Practitioner liaison is really working well. Michele Tierney, Director of Mason Health said best thing ever in the clinic. Providers working together is going well but still working on standard work. Dr. Gushee shared standard work comes in many flavors.

Dr. Gushee provided an update on ITWORKS with Cerner and Skyline hospital that will be joining our Mason Domain. Dean said he is making sure Colby is adequately supported as we add new hospitals to Mason Domain and ITWORKS has enough manpower to adequately staff the need.

Adjourned at 10:41 a.m.

PUBLIC HOSPITAL DISTRICT NO. 1
OF MASON COUNTY, WASHINGTON

BY: _____

Attest: _____
